

Student: \_\_\_\_\_ Year: \_\_\_\_\_

| Focus Skill                           | Date | Score | Date | Score | Date | Score | Date | Score |
|---------------------------------------|------|-------|------|-------|------|-------|------|-------|
| Finding items from the grocery store. |      |       |      |       |      |       |      |       |
| Using a credit card machine.          |      |       |      |       |      |       |      |       |
| Ordering from a sit down restaurant.  |      |       |      |       |      |       |      |       |
| Ordering from a fast food restaurant. |      |       |      |       |      |       |      |       |
| Using a washer.                       |      |       |      |       |      |       |      |       |
| Using a dryer.                        |      |       |      |       |      |       |      |       |
| Mopping.                              |      |       |      |       |      |       |      |       |
| Emptying garbage cans.                |      |       |      |       |      |       |      |       |
| Using the blender.                    |      |       |      |       |      |       |      |       |
| Following a simple recipe.            |      |       |      |       |      |       |      |       |
| Taking the bus.                       |      |       |      |       |      |       |      |       |
| Taking the train/subway.              |      |       |      |       |      |       |      |       |
| Replacing a lightbulb.                |      |       |      |       |      |       |      |       |
| Replacing batteries.                  |      |       |      |       |      |       |      |       |
| Making a call.                        |      |       |      |       |      |       |      |       |
| Logging into WIFI.                    |      |       |      |       |      |       |      |       |

Student: \_\_\_\_\_ Year: \_\_\_\_\_

Date: \_\_\_\_\_

| Step                              | Independent or Prompted | Notes |
|-----------------------------------|-------------------------|-------|
| bring grocery list into store     | I P                     |       |
| go to correct section or aisle    | I P                     |       |
| locate correct item from list     | I P                     |       |
| put correct item in cart          | I P                     |       |
| repeat process for 1 more item    | I P                     |       |
| repeat process for 2-4 more items | I P                     |       |

\_\_\_\_\_ / 6 steps completed independently

Date: \_\_\_\_\_

| Step                              | Independent or Prompted | Notes |
|-----------------------------------|-------------------------|-------|
| bring grocery list into store     | I P                     |       |
| go to correct section or aisle    | I P                     |       |
| locate correct item from list     | I P                     |       |
| put correct item in cart          | I P                     |       |
| repeat process for 1 more item    | I P                     |       |
| repeat process for 2-4 more items | I P                     |       |

\_\_\_\_\_ / 6 steps completed independently

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| Step                              | Independent or Prompted | Notes |
|-----------------------------------|-------------------------|-------|
| bring grocery list into store     | I P                     |       |
| go to correct section or aisle    | I P                     |       |
| locate correct item from list     | I P                     |       |
| put correct item in cart          | I P                     |       |
| repeat process for 1 more item    | I P                     |       |
| repeat process for 2-4 more items | I P                     |       |

\_\_\_\_\_ / 6 steps completed independently

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| Step                                     | Independent or Prompted | Notes |
|------------------------------------------|-------------------------|-------|
| wait until all items are scanned         | I P                     |       |
| insert or swipe credit card              | I P                     |       |
| click OK on machine (and sign if needed) | I P                     |       |
| remove card                              | I P                     |       |

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Date: \_\_\_\_\_

| Step                                     | Independent or Prompted | Notes |
|------------------------------------------|-------------------------|-------|
| wait until all items are scanned         | I P                     |       |
| insert or swipe credit card              | I P                     |       |
| click OK on machine (and sign if needed) | I P                     |       |
| remove card                              | I P                     |       |

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| Step                                     | Independent or Prompted | Notes |
|------------------------------------------|-------------------------|-------|
| wait until all items are scanned         | I P                     |       |
| insert or swipe credit card              | I P                     |       |
| click OK on machine (and sign if needed) | I P                     |       |
| remove card                              | I P                     |       |

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| Step                                     | Independent or Prompted | Notes |
|------------------------------------------|-------------------------|-------|
| wait until all items are scanned         | I P                     |       |
| insert or swipe credit card              | I P                     |       |
| click OK on machine (and sign if needed) | I P                     |       |
| remove card                              | I P                     |       |

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| Step                                                  | Independent or Prompted | Notes |
|-------------------------------------------------------|-------------------------|-------|
| review menu                                           |                         |       |
| when waiter comes order drink                         |                         |       |
| when waiter returns order meal                        |                         |       |
| wait patiently for food                               |                         |       |
| when finished with meal, wait for plate to be cleared |                         |       |
| ask for check                                         |                         |       |
| give money or credit card to waiter                   |                         |       |

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Date: \_\_\_\_\_

| Step                                                  | Independent or Prompted | Notes |
|-------------------------------------------------------|-------------------------|-------|
| review menu                                           |                         |       |
| when waiter comes order drink                         |                         |       |
| when waiter returns order meal                        |                         |       |
| wait patiently for food                               |                         |       |
| when finished with meal, wait for plate to be cleared |                         |       |
| ask for check                                         |                         |       |
| give money or credit card to waiter                   |                         |       |

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Date: \_\_\_\_\_

| Step                                                  | Independent or Prompted | Notes |
|-------------------------------------------------------|-------------------------|-------|
| review menu                                           |                         |       |
| when waiter comes order drink                         |                         |       |
| when waiter returns order meal                        |                         |       |
| wait patiently for food                               |                         |       |
| when finished with meal, wait for plate to be cleared |                         |       |
| ask for check                                         |                         |       |
| give money or credit card to waiter                   |                         |       |

\_\_\_\_\_ / 7 steps completed independently

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| Step                                | Independent or Prompted | Notes |
|-------------------------------------|-------------------------|-------|
| review menu                         |                         |       |
| order food from cashier             |                         |       |
| give money or credit card to pay    |                         |       |
| wait for food                       |                         |       |
| get food when name/number is called |                         |       |

\_\_\_\_\_ / 5 steps completed independently

Date: \_\_\_\_\_

| Step                                | Independent or Prompted | Notes |
|-------------------------------------|-------------------------|-------|
| review menu                         |                         |       |
| order food from cashier             |                         |       |
| give money or credit card to pay    |                         |       |
| wait for food                       |                         |       |
| get food when name/number is called |                         |       |

\_\_\_\_\_ / 5 steps completed independently

Date: \_\_\_\_\_

| Step                                | Independent or Prompted | Notes |
|-------------------------------------|-------------------------|-------|
| review menu                         |                         |       |
| order food from cashier             |                         |       |
| give money or credit card to pay    |                         |       |
| wait for food                       |                         |       |
| get food when name/number is called |                         |       |

\_\_\_\_\_ / 5 steps completed independently

Date: \_\_\_\_\_

| Step                                | Independent or Prompted | Notes |
|-------------------------------------|-------------------------|-------|
| review menu                         |                         |       |
| order food from cashier             |                         |       |
| give money or credit card to pay    |                         |       |
| wait for food                       |                         |       |
| get food when name/number is called |                         |       |

\_\_\_\_\_ / 5 steps completed independently

Student: \_\_\_\_\_ Year: \_\_\_\_\_

Date: \_\_\_\_\_

| Step                                    | Independent or Prompted | Notes |
|-----------------------------------------|-------------------------|-------|
| load clothes into washer and close door |                         |       |
| add detergent                           |                         |       |
| select correct setting                  |                         |       |
| press start                             |                         |       |

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Date: \_\_\_\_\_

| Step                                    | Independent or Prompted | Notes |
|-----------------------------------------|-------------------------|-------|
| load clothes into washer and close door |                         |       |
| add detergent                           |                         |       |
| select correct setting                  |                         |       |
| press start                             |                         |       |

\_\_\_\_\_ / 4 steps completed independently

Date: \_\_\_\_\_

| Step                                    | Independent or Prompted | Notes |
|-----------------------------------------|-------------------------|-------|
| load clothes into washer and close door |                         |       |
| add detergent                           |                         |       |
| select correct setting                  |                         |       |
| press start                             |                         |       |

\_\_\_\_\_ / 4 steps completed independently

Date: \_\_\_\_\_

| Step                                    | Independent or Prompted | Notes |
|-----------------------------------------|-------------------------|-------|
| load clothes into washer and close door |                         |       |
| add detergent                           |                         |       |
| select correct setting                  |                         |       |
| press start                             |                         |       |

\_\_\_\_\_ / 4 steps completed independently

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Date: \_\_\_\_\_

| Step                                     | Independent or Prompted | Notes |
|------------------------------------------|-------------------------|-------|
| remove clothes from washer when finished |                         |       |
| load wet clothes into dryer & close door |                         |       |
| select correct setting                   |                         |       |
| press start                              |                         |       |

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Date: \_\_\_\_\_

| Step                                     | Independent or Prompted | Notes |
|------------------------------------------|-------------------------|-------|
| remove clothes from washer when finished |                         |       |
| load wet clothes into dryer & close door |                         |       |
| select correct setting                   |                         |       |
| press start                              |                         |       |

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Date: \_\_\_\_\_

| Step                                     | Independent or Prompted | Notes |
|------------------------------------------|-------------------------|-------|
| remove clothes from washer when finished |                         |       |
| load wet clothes into dryer & close door |                         |       |
| select correct setting                   |                         |       |
| press start                              |                         |       |

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| Step                                     | Independent or Prompted | Notes |
|------------------------------------------|-------------------------|-------|
| remove clothes from washer when finished |                         |       |
| load wet clothes into dryer & close door |                         |       |
| select correct setting                   |                         |       |
| press start                              |                         |       |

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| Step                                           | Independent or Prompted | Notes |
|------------------------------------------------|-------------------------|-------|
| fill bucket with water                         |                         |       |
| add soap to bucket                             |                         |       |
| put mop in bucket and squeeze out excess water |                         |       |
| move mop back and forth across floor           |                         |       |
| rinse mop and repeat until floor is finished   |                         |       |

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Date: \_\_\_\_\_

| Step                                           | Independent or Prompted | Notes |
|------------------------------------------------|-------------------------|-------|
| fill bucket with water                         |                         |       |
| add soap to bucket                             |                         |       |
| put mop in bucket and squeeze out excess water |                         |       |
| move mop back and forth across floor           |                         |       |
| rinse mop and repeat until floor is finished   |                         |       |

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Date: \_\_\_\_\_

| Step                                           | Independent or Prompted | Notes |
|------------------------------------------------|-------------------------|-------|
| fill bucket with water                         |                         |       |
| add soap to bucket                             |                         |       |
| put mop in bucket and squeeze out excess water |                         |       |
| move mop back and forth across floor           |                         |       |
| rinse mop and repeat until floor is finished   |                         |       |

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| Step                                           | Independent or Prompted | Notes |
|------------------------------------------------|-------------------------|-------|
| fill bucket with water                         |                         |       |
| add soap to bucket                             |                         |       |
| put mop in bucket and squeeze out excess water |                         |       |
| move mop back and forth across floor           |                         |       |
| rinse mop and repeat until floor is finished   |                         |       |

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| Step                                                    | Independent or Prompted | Notes |
|---------------------------------------------------------|-------------------------|-------|
| when garbage is full, initiate emptying the garbage     |                         |       |
| remove bag                                              |                         |       |
| tie bag                                                 |                         |       |
| bring garbage bag to dumpster/hallway/large garbage can |                         |       |

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Date: \_\_\_\_\_

| Step                                                    | Independent or Prompted | Notes |
|---------------------------------------------------------|-------------------------|-------|
| when garbage is full, initiate emptying the garbage     |                         |       |
| remove bag                                              |                         |       |
| tie bag                                                 |                         |       |
| bring garbage bag to dumpster/hallway/large garbage can |                         |       |

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| Step                                                    | Independent or Prompted | Notes |
|---------------------------------------------------------|-------------------------|-------|
| when garbage is full, initiate emptying the garbage     |                         |       |
| remove bag                                              |                         |       |
| tie bag                                                 |                         |       |
| bring garbage bag to dumpster/hallway/large garbage can |                         |       |

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Date: \_\_\_\_\_

| Step                                                    | Independent or Prompted | Notes |
|---------------------------------------------------------|-------------------------|-------|
| when garbage is full, initiate emptying the garbage     |                         |       |
| remove bag                                              |                         |       |
| tie bag                                                 |                         |       |
| bring garbage bag to dumpster/hallway/large garbage can |                         |       |

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| Step                                | Independent or Prompted | Notes |
|-------------------------------------|-------------------------|-------|
| add ingredients to the blender      |                         |       |
| put lid on blender and turn on      |                         |       |
| turn off blender when fully blended |                         |       |
| pour into cups                      |                         |       |
| clean blender                       |                         |       |

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| Step                                | Independent or Prompted | Notes |
|-------------------------------------|-------------------------|-------|
| add ingredients to the blender      |                         |       |
| put lid on blender and turn on      |                         |       |
| turn off blender when fully blended |                         |       |
| pour into cups                      |                         |       |
| clean blender                       |                         |       |

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Date: \_\_\_\_\_

| Step                                | Independent or Prompted | Notes |
|-------------------------------------|-------------------------|-------|
| add ingredients to the blender      |                         |       |
| put lid on blender and turn on      |                         |       |
| turn off blender when fully blended |                         |       |
| pour into cups                      |                         |       |
| clean blender                       |                         |       |

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Date: \_\_\_\_\_

| Step                                | Independent or Prompted | Notes |
|-------------------------------------|-------------------------|-------|
| add ingredients to the blender      |                         |       |
| put lid on blender and turn on      |                         |       |
| turn off blender when fully blended |                         |       |
| pour into cups                      |                         |       |
| clean blender                       |                         |       |

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| Step                                             | Independent or Prompted | Notes |
|--------------------------------------------------|-------------------------|-------|
| pull out correct ingredients per recipe          |                         |       |
| follows 1 step of recipe correctly               |                         |       |
| follows 2-3 steps of the recipe correctly        |                         |       |
| follows all of the steps of the recipe correctly |                         |       |
| cleans up after following recipe                 |                         |       |

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Date: \_\_\_\_\_

| Step                                             | Independent or Prompted | Notes |
|--------------------------------------------------|-------------------------|-------|
| pull out correct ingredients per recipe          |                         |       |
| follows 1 step of recipe correctly               |                         |       |
| follows 2-3 steps of the recipe correctly        |                         |       |
| follows all of the steps of the recipe correctly |                         |       |
| cleans up after following recipe                 |                         |       |

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Date: \_\_\_\_\_

| Step                                             | Independent or Prompted | Notes |
|--------------------------------------------------|-------------------------|-------|
| pull out correct ingredients per recipe          |                         |       |
| follows 1 step of recipe correctly               |                         |       |
| follows 2-3 steps of the recipe correctly        |                         |       |
| follows all of the steps of the recipe correctly |                         |       |
| cleans up after following recipe                 |                         |       |

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| Step                                             | Independent or Prompted | Notes |
|--------------------------------------------------|-------------------------|-------|
| pull out correct ingredients per recipe          |                         |       |
| follows 1 step of recipe correctly               |                         |       |
| follows 2-3 steps of the recipe correctly        |                         |       |
| follows all of the steps of the recipe correctly |                         |       |
| cleans up after following recipe                 |                         |       |

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| Step                     | Independent or Prompted | Notes |
|--------------------------|-------------------------|-------|
| locate correct bus stop  |                         |       |
| wait for bus to arrive   |                         |       |
| board bus appropriately  |                         |       |
| pay fare/swipe bus card  |                         |       |
| exit bus at correct stop |                         |       |

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Date: \_\_\_\_\_

| Step                     | Independent or Prompted | Notes |
|--------------------------|-------------------------|-------|
| locate correct bus stop  |                         |       |
| wait for bus to arrive   |                         |       |
| board bus appropriately  |                         |       |
| pay fare/swipe bus card  |                         |       |
| exit bus at correct stop |                         |       |

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Date: \_\_\_\_\_

| Step                     | Independent or Prompted | Notes |
|--------------------------|-------------------------|-------|
| locate correct bus stop  |                         |       |
| wait for bus to arrive   |                         |       |
| board bus appropriately  |                         |       |
| pay fare/swipe bus card  |                         |       |
| exit bus at correct stop |                         |       |

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Date: \_\_\_\_\_

| Step                     | Independent or Prompted | Notes |
|--------------------------|-------------------------|-------|
| locate correct bus stop  |                         |       |
| wait for bus to arrive   |                         |       |
| board bus appropriately  |                         |       |
| pay fare/swipe bus card  |                         |       |
| exit bus at correct stop |                         |       |

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| Step                                       | Independent or Prompted | Notes |
|--------------------------------------------|-------------------------|-------|
| locate correct train station / subway stop |                         |       |
| swipe train / subway card                  |                         |       |
| wait for train to arrive                   |                         |       |
| board train appropriately                  |                         |       |
| exit train at correct stop                 |                         |       |

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Date: \_\_\_\_\_

| Step                                       | Independent or Prompted | Notes |
|--------------------------------------------|-------------------------|-------|
| locate correct train station / subway stop |                         |       |
| swipe train / subway card                  |                         |       |
| wait for train to arrive                   |                         |       |
| board train appropriately                  |                         |       |
| exit train at correct stop                 |                         |       |

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Date: \_\_\_\_\_

| Step                                       | Independent or Prompted | Notes |
|--------------------------------------------|-------------------------|-------|
| locate correct train station / subway stop |                         |       |
| swipe train / subway card                  |                         |       |
| wait for train to arrive                   |                         |       |
| board train appropriately                  |                         |       |
| exit train at correct stop                 |                         |       |

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Date: \_\_\_\_\_

| Step                                       | Independent or Prompted | Notes |
|--------------------------------------------|-------------------------|-------|
| locate correct train station / subway stop |                         |       |
| swipe train / subway card                  |                         |       |
| wait for train to arrive                   |                         |       |
| board train appropriately                  |                         |       |
| exit train at correct stop                 |                         |       |

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| Step                                | Independent or Prompted | Notes |
|-------------------------------------|-------------------------|-------|
| ensure light is off / unplugged     |                         |       |
| remove old lightbulb and throw away |                         |       |
| open new lightbulb                  |                         |       |
| twist in new lightbulb              |                         |       |
| check that it works                 |                         |       |

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Date: \_\_\_\_\_

| Step                                | Independent or Prompted | Notes |
|-------------------------------------|-------------------------|-------|
| ensure light is off / unplugged     |                         |       |
| remove old lightbulb and throw away |                         |       |
| open new lightbulb                  |                         |       |
| twist in new lightbulb              |                         |       |
| check that it works                 |                         |       |

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Date: \_\_\_\_\_

| Step                                | Independent or Prompted | Notes |
|-------------------------------------|-------------------------|-------|
| ensure light is off / unplugged     |                         |       |
| remove old lightbulb and throw away |                         |       |
| open new lightbulb                  |                         |       |
| twist in new lightbulb              |                         |       |
| check that it works                 |                         |       |

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Date: \_\_\_\_\_

| Step                                | Independent or Prompted | Notes |
|-------------------------------------|-------------------------|-------|
| ensure light is off / unplugged     |                         |       |
| remove old lightbulb and throw away |                         |       |
| open new lightbulb                  |                         |       |
| twist in new lightbulb              |                         |       |
| check that it works                 |                         |       |

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Student: \_\_\_\_\_ Year: \_\_\_\_\_

Date: \_\_\_\_\_

| Step                                | Independent or Prompted | Notes |
|-------------------------------------|-------------------------|-------|
| remove and throw away old batteries |                         |       |
| find the correct type of batteries  |                         |       |
| load new batteries correctly        |                         |       |
| test new batteries                  |                         |       |

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Date: \_\_\_\_\_

| Step                                | Independent or Prompted | Notes |
|-------------------------------------|-------------------------|-------|
| remove and throw away old batteries |                         |       |
| find the correct type of batteries  |                         |       |
| load new batteries correctly        |                         |       |
| test new batteries                  |                         |       |

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| Step                                | Independent or Prompted | Notes |
|-------------------------------------|-------------------------|-------|
| remove and throw away old batteries |                         |       |
| find the correct type of batteries  |                         |       |
| load new batteries correctly        |                         |       |
| test new batteries                  |                         |       |

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| Step                                | Independent or Prompted | Notes |
|-------------------------------------|-------------------------|-------|
| remove and throw away old batteries |                         |       |
| find the correct type of batteries  |                         |       |
| load new batteries correctly        |                         |       |
| test new batteries                  |                         |       |

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| Step                                        | Independent or Prompted | Notes |
|---------------------------------------------|-------------------------|-------|
| click on WIFI on phone, tablet, or computer |                         |       |
| select Networks                             |                         |       |
| select correct network                      |                         |       |
| type in password                            |                         |       |
| wait until logged on                        |                         |       |

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| Step                                        | Independent or Prompted | Notes |
|---------------------------------------------|-------------------------|-------|
| click on WIFI on phone, tablet, or computer |                         |       |
| select Networks                             |                         |       |
| select correct network                      |                         |       |
| type in password                            |                         |       |
| wait until logged on                        |                         |       |

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| Step                                        | Independent or Prompted | Notes |
|---------------------------------------------|-------------------------|-------|
| click on WIFI on phone, tablet, or computer |                         |       |
| select Networks                             |                         |       |
| select correct network                      |                         |       |
| type in password                            |                         |       |
| wait until logged on                        |                         |       |

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| Step                                        | Independent or Prompted | Notes |
|---------------------------------------------|-------------------------|-------|
| click on WIFI on phone, tablet, or computer |                         |       |
| select Networks                             |                         |       |
| select correct network                      |                         |       |
| type in password                            |                         |       |
| wait until logged on                        |                         |       |

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Date: \_\_\_\_\_

| Step                                                                      | Independent or Prompted | Notes |
|---------------------------------------------------------------------------|-------------------------|-------|
| select call                                                               |                         |       |
| either: select keypad and type number OR select contacts and find contact |                         |       |
| press call                                                                |                         |       |
| wait until someone answers                                                |                         |       |
| say Hello when they answer                                                |                         |       |

\_\_\_\_\_ / 5 steps completed independently

Date: \_\_\_\_\_

| Step                                                                      | Independent or Prompted | Notes |
|---------------------------------------------------------------------------|-------------------------|-------|
| select call                                                               |                         |       |
| either: select keypad and type number OR select contacts and find contact |                         |       |
| press call                                                                |                         |       |
| wait until someone answers                                                |                         |       |
| say Hello when they answer                                                |                         |       |

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Date: \_\_\_\_\_

| Step                                                                      | Independent or Prompted | Notes |
|---------------------------------------------------------------------------|-------------------------|-------|
| select call                                                               |                         |       |
| either: select keypad and type number OR select contacts and find contact |                         |       |
| press call                                                                |                         |       |
| wait until someone answers                                                |                         |       |
| say Hello when they answer                                                |                         |       |

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Date: \_\_\_\_\_

| Step                                                                      | Independent or Prompted | Notes |
|---------------------------------------------------------------------------|-------------------------|-------|
| select call                                                               |                         |       |
| either: select keypad and type number OR select contacts and find contact |                         |       |
| press call                                                                |                         |       |
| wait until someone answers                                                |                         |       |
| say Hello when they answer                                                |                         |       |

\_\_\_\_\_ / 5 steps completed independently